

Guru Krupa Payroll

Advantages of Outsourcing

Payroll Outsourcing Benefits

1. Cost Reduction
 2. Better Staff Productivity
 3. High Accuracy
 4. High Reliability
 5. Fast Turnaround
 6. Lesser Risk
 7. Fewer Hassles
- 

Payroll Management



Payroll Management



Compliance Management

Provident Fund

- ▶ Account Opening, Nomination & Transfer for new joiners.
- ▶ Online PF return
- ▶ Online PF Challan
- ▶ Attending periodical inspections.
- ▶ Generating Universal Account No for all employees.
- ▶ Advising all the new amendments, Circulars, notification & Judgment about PF.

Cont.....

Compliance Management

Labour Welfare Fund

Statewise Calculation and preparation of Half Yearly return.

Profession Tax

Statewise Calculation and preparation of monthly statement.

ESIC

Calculation & preparation of monthly ESIC challan

Assistance in collection of temporary and permanent insurance cards

TDS calculation of employees

- ▶ Advising all the new amendments, Circulars, notification & Judgment about TDS.
- ▶ Investment entries in payroll software
- ▶ Form16 & 12BA.
- ▶ Monthly tax reconciliation of the TDS due & Deducted
-
- ▶ Income Tax Planning of Employees.

Value Added Services

- ▶ F&F settlement of Employees.
- ▶ Filing of Quarterly E TDS return.
- ▶ Mediclaim health insurance, Employees Group Insurance like Gratuity, Superannuation & Leave Encashment
- ▶ PF & Pension Withdrawal & Submitting in PF offices
- ▶ Making UAN Card & Link with their Bank Account Nos. for KYC details.



THANK YOU

Have a Nice Day